

Goessel USD 411
P. O. Box 68
Goessel, Kansas 67053
Phone: (620) 367-4601 Fax: (620) 367-4603
CERTIFIED STAFF EMPLOYMENT APPLICATION

Notice to Applicant:

Please complete this application form and submit it to the USD 411 district office along with the following items for your application to be complete for full consideration:

- | | |
|--|--|
| <input type="checkbox"/> Letter of Application | <input type="checkbox"/> Unofficial college transcripts |
| <input type="checkbox"/> Resume | <input type="checkbox"/> Copy of educator license |
| <input type="checkbox"/> Completed application form (<i>this document</i>) | <input type="checkbox"/> Letters of recommendation (<i>if desired</i>) |

Failure to comply with the directions given will be to the disadvantage of the applicant. If the applicant is selected and accepts a position in USD 411, the information given herein becomes a part of the Board of Education's professional record. Ensure sure that all information is accurate, complete, and legible.

Date:

Personal Information				
Name				
	Last	First	Middle	(Preferred)
Current Address				
	Street		City, State	Zip
Permanent Address (if Different)				
	Street		City, State	Zip
Phone Number:		E-mail Address:		

Why do you wish to teach in Goessel Schools?

Position you are applying for (subject and/or grade) in order of preference.
1.
2.
3.

Education				
Type of School	Name/Location	Degree/Certificate	Major	Graduation Year
High School				
Undergraduate				
Graduate				

Teaching Certification		
Type/Subject	Grade Levels	Expiration Date

Are you currently under contract? Yes No

Present Annual Salary

Teaching Experience		
Name/Location of School	Grade(s)/Subject(s) taught	Dates

Other Work Experience		
Name/Location of Business	Position Held	Dates

What extracurricular activities are you willing to direct and/or sponsor.

REFERENCES:

List below persons who know about your ability and have knowledge of your professional and personal skills. Five recent references are requested. At least three (3) of these must be professional references such as a supervisor or work colleague.

Name and Title	Relationship	E-mail address	Phone Number

1. Have you ever been convicted of a crime, other than a minor traffic violation?
Yes No

2. Have you ever been convicted of a felony or a crime involving dishonesty, a controlled substance, or a child? Yes No

3. Have you ever entered into a criminal diversion agreement after being charged with any offense described in question #2? Yes No

4. Are criminal charges pending against you in any state involving any of the offenses described in question #2? Yes No

5. Have you ever had a teacher and/or school administrator license denied, suspended or revoked in any state? Yes No

6. Is disciplinary action pending against you in any state regarding a teaching or administrator license? Yes No

7. Have you ever been dismissed or asked to resign from employment? Yes No

If you answered YES to any of the questions above, please explain:

EMPLOYMENT APPLICATION AGREEMENT AND AUTHORIZATION

I agree to the following:

1. *I certify that all the information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire or, if I am hired and the same is discovered thereafter, terminated.*
2. *I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party.*
3. *I authorize you to request, receive and verify all information given on this application and I release you from all damages that may result from your doing so.*
4. *I understand and agree that the board has the option of doing a criminal history records check. I further understand and agree that the board can terminate my employment if the results of the criminal history records check reveal I have been convicted of any offenses specified in law. I hereby authorize the school district to conduct a criminal background investigation using any and all methods necessary to successfully complete such investigation and I release the board, the school district, and its employees or agents from all liability for any damages that may result from the criminal history records check.*
5. *I understand and agree that the board may require me to submit to a pre-employment drug screening and that the board may withdraw its offer of employment based on the results of such drug screening. I hereby authorize the school district to conduct such a drug screening and I release the board, the school district, and its employees or agents from all liability for any damages that may result from the result of such screening.*
6. *I agree to observe all rules, regulations and policies of the district now in force and effect or as they may change during my employment if I am hired by the district.*

Signature of Applicant

Date

Please forward all correspondence, a completed application, resume, letters of reference, photocopy of transcripts, and photocopy of certification to:

Joni Smith, Board Clerk

USD 411, P. O. Box 68, 500 E Main St, Goessel, KS 67053

Phone: (620) 367-4601 Fax: (620) 367-4603

E-mail: smithj@usd411.org

Unified School District 411 does not discriminate on the basis of sex, race color, national origin, disability or age, in admission or access to, or treatment or employment in, its programs or activities. Any questions regarding the Boards' compliance with Title VI, Title IX, Section 504 or the Americans with Disabilities Act may be directed to the district Compliance officer, who can be reached at 620-367-4601 or the Office for Civil Rights of the Department of Education, telephone (816) 891-8026. The Compliance Officer can also be contacted for the existence and location of accessible services, activities and families.